



Minutes of AGM 4th December 2019, at the Brown Jug

Apologies: Virginia Pawlyn, Richard James, Rob Coltman, Brenda Campbell, Jan Champion, Jill Douglas (JD),

Present: Derek Scarborough: Chair, (DS), Martin Mordecai (MM), Lucy Dodsworth (LD), Lorelei Symes (LS), Karen Scarborough (KS), Judith Anderson (JA), Elise Forbes (EF). Lucy Adams (LA), Graham Adams (GA), Caroline Newland (CN), John Hepworth (JH), Vikki Willetts (VW), Rob Willetts (RW).

Minutes of previous meeting

The minutes of the previous meeting were accepted

Chairs report (attached)

Treasurers report (attached)

Election of Officers:

DS offered up the following nominees who were duly seconded and voted in En Bloc.

- Treasurer** - Richard James
- Chair** - Derek Scarborough
- Secretary** - Lucy Dodsworth
- Membership** - Karen Scarborough

Planning Applications:

No new relevant planning applications have been received.

Newsletter

The Winter Newsletter has been delivered by DS, KS and SK to approximately 400 residents.

Advent Windows

KS reported that there were 49 windows to be opened, this is an increase on the 35 last year, and many of these were signed up when the newsletters were delivered. KS suggested it would be good to follow this up with membership drive. It was agreed Street Reps would be given a list of current members.

Carol Concert

Road Closure – Applied for	Gazebo – RC/DS/GA to erect	First Aid – In hand
Salvation Army Band – Booked and parking and chairs arranged with Church.	Tables & Chairs – RC/DS/GA to borrow from church	Food & Drink - Brown Jug providing Non-Alcoholic Mulled Wine and Minced Pies
Risk Assessment – Complete and forwarded to CBC.	Poster – VW post on Noticeboard	Serviettes, Cups, Napkins, Table Cloths – KS provide.
Barriers – To be ordered (DS)	Publicity – Newsletter only	Marshalls – 2 per Barrier
Hymn Sheets – LA & KS finalising before DS print 150	Marshalls – To have spare Hymn sheets	Sound System – KS to loan from Dunalley School.
Collection – take up during refreshments, VW, JA	Marshalls – RC, RW, GA & Sam	Food & Drink Serving – JB, LA
Rev Ken Schill – Invite to do blessing	Marshalls – Wear High Viz and Santa Hats, KS provide.	



DS anticipated that the cost of the Carol Concert would be around £200, covering barrier hire, road closure bill, serviettes, table cloths and printing.

Utility Boxes and Bath Road Partnership

The planned informal meeting between SPARJA, NARA, representatives of Bath Road Traders and CBC was not held due to the General Election, however an informal meeting was held, the outcome of which will be discussed at the next meeting.

The Triangle

JH has planted a new Silver Birch at a cost of £30 from local charity Cheltenham Tree Group, who are a charity and funds go to aid agriculture and horticulture in Kenya <http://www.cheltenhamtreegroup.btck.co.uk/>. Tree should eventually grow to 7 metres (telegraph pole is 9) bark and leaves should make for a focal point for the raised bed.

A.O.B

1. Christmas Cards

LD reported that production of Christmas cards were in full scale production . DS advised 400 would be required. JD and LD to advise when they are ready for street reps to deliver.

2. Neighbourhood Watch

SK volunteered to forward the “Crime Roundup” from Neighbourhood Watch to VW for possible posting on the noticeboard.

Following a discussion of scams RW volunteered to give a talk on the subject as he was doing this as part of his job.

3. Garden Waste

SK asked if anyone else was having problems with brown bins not being emptied. Although intermittent most peoples bins were being emptied.

4. Finances

RW suggested that with such large sums of money funds should be audited, and volunteered his services.

Next Litter Pick: Sunday 8th December

Next Meeting: 22nd January 2020

D Scarborough
15th January 2020
07828 068 947



Agenda

Apologies

Minutes of previous meeting

Planning Applications:

Finances

Utility Boxes in Bath Road

The Triangle

Planters

Notice Board

Membership Report

Christmas Cards

Christmas Carol Service

Christmas Tree

AOB