**Minutes of Meeting held Wednesday 17th July at The Sup and Chow**

**Apologies.**  Judith Anderson, Maria, Klara Sudbury and Richard James, Caz Blair, Elise

**Present:** Derek Scarborough (Chair), Martin Mordecai, Jan Champion, Lorelei Symes, Karen Scarborough, Sue Key, John Hepworth.

**Minutes of previous meeting**

The minutes of the previous meeting were accepted

**Planning Applications:**

No new planning applications of note have been received.

**Utility Boxes in Bath Road**

Having just refurbished all of the utility boxes in the Bath Road a new box has appeared adjacent to the Post Office traffic lights. SPJARA and CONNECT have suggested they (and NARA) arrange for its painting which will cost £300-350. SPJARA are suggesting a donation of £75 from NARA , which along with a donation from Bath Road Beers of £75, would cover the cost. A scheme to canvass all traders in the Bath Road is being considered.

**Action : DS to liaise and advise developments.**

**Utility Boxes in the NARA area**

No further action, utility box on Exmouth Street completed as part of the Bath Road scheme

**The Triangle**

An Agapanthus Plant kindly donated by Geraldine Mathews of Clare street has been planted in the Hermitage raised bed.

The Triangle is currently being watered on Mondays by Elise, Wednesday by Derek and Saturday by Rob.

Elise and Derek will be away for 2 weeks, and cover will need to be arranged.

**Action : DS to arrange cover.**

**Post Meeting Note:**

Watering arranged as follows:

Monday                    Caz

Wednesday             Mike

Saturday                   Rob

**Tree**

The tree on the Triangle does not seem to have improved since it was mulched and had its stake loosened, in line with advice from Cheltenham’s Tree Officer Richard Chavasse, it was suggested that the tree be replaced.

**Action : JH to advise with a view to possible replacement.**

**Planters**

The grant for the planters has been received from the County Council for planters, see finances.

DS suggested that the type of planter and planting of same be discussed by the Triangle sub-committee.

**Notice Board**

The grant for the Notice Board has been received from the County Council.

The meeting was asked to give feedback to DS on what was considered to be the best position to site the new notice, given the following:

Siting adjacent to the house would impinge upon planting and is least used thoroughfare.

Siting at apex would spoil aspect from Naunton Crescent and be an impediment to a Christmas tree.

**Civic Awards**

Potential for NARA to apply in the Environmental Improvement section?

**Action : LS to investigate how to apply**

**Membership Report**

Caz is trying to re-align membership payments to be due for payment on a fixed date annually; and is chasing outstanding subs.

**Action : CB to advise progress on membership.**

**Fundraising**

DS appealed for volunteers to help with fund raising.

**Post Meeting Note:**

JH has offered his services.

**Finances**

Balance last meeting £1685

Grant Income £4591

Other Income £ 66

Plant Expenditure £ -21

Balance £6321

Grant constituted as follows:

**AOB**

Next Meeting: Wednesday 16th October at the Brown Jug.

Next Litter Pick: Sunday 8th September from The Triangle.

**AGENDA**

**Apologies**

**Acceptance of Minutes of previous meeting**

**Planning Applications:**

**Utility Boxes in Bath Road**

**The Triangle**

**Planters**

**Civic Awards**

**Membership Report**

**Fundraising**

**LitterPicks**

**AOB**